

Officer Decision Record Template

Record of Decision of the tender for Digital Link Network taken in consultation with the ICT Manager - Infrastructure (*Mark Wade*) and Service Director – (*Dave Robinson*)

Subject

The service needs to extend the contract period for a contractor to assist service as there is no one employed in the Authority who has the required skills that aren't already committed to priority projects. The skills are required for an extended short period of time to support the existing Infrastructure Team. The contracting company has worked on this project in the past, which was put on hold due to COVID.

As a result of the project delay there has been further costs incurred as building 'network' circuit contracts have required extensions at a cost of circa £8000 per month. If this contract waiver isn't approved the project completion time will require extending, resulting in further monthly circuit costs.

Authority

*Mark Wade – ICT Manager
Dave Robinson – Service Director*

Decision Taken

Restart the contract of Shaw Network Solutions from 14th September to 18th September 2020.

Date of Decision

11/09/20

(Dave Robinson)

Scan / email the completed form and appendices to the Council Governance Unit and keep the original on the project file